

**Morrow County Regional Planning Commission
Minor Subdivision (Lot Split)
Application Form**

Full name of person the lot split is for:

First Name: _____

Last Name: _____

Full name of current property owner:

First Name: _____

Last Name: _____

Attachments Required with Application:

Plat/Survey Legal Description Deed (if available) Tax Map Soils Map

Address/Location of property(s) being split:

Street: _____

City: _____

State: _____ Zip: _____

Phone Number: () _____
Area Code Number

Property Information:

Parcel:	1	2	3	4	5
Acres					
Road Frontage:					
(# of feet)					

Current Lot Use (see list):				
Proposed Lot Use (see list):				

Development Types: R-Residential
A-Agriculture
C-Commercial
I-Industrial

Township Property is located: (Check One)

Bennington Congress Lincoln South Bloomfield
 Canaan Franklin North Bloomfield Troy
 Cardington Gilead Perry Washington
 Chester Harmony Peru Westfield

Name of School District property is located in: (Check One)

Cardington Mt. Gilead Galion Buckeye Valley
 Highland Northmor Lexington River Valley

Fire/Safety District (if known): (Check One)

Elm Valley Centerburg First Consolidated Iberia Big Walnut
 Cardington Edison Fredericktown Johnsville Mt. Gilead Troy

Date Application was completed and paperwork submitted for review: Month _____ Date _____ Year _____

Name and phone number of person to call once paperwork has been stamped:

Name: _____
Address: _____

Phone Number: () _____

Fee Amount Paid: (**\$250.00 per lot**)
\$ _____
 Cash Check #: _____
Date: _____

Make check payable to: Morrow County Planning Office

MORROW COUNTY REGIONAL PLANNING STAFF PER OHIO REVISED CODE HAS UP TO SEVEN DAYS TO REVIEW ALL PROPERTY INFORMATION SUBMITTED WITH THIS FORM.

Morrow County Regional Planning Commission

Minor Subdivision Submission Requirements

The application for lot split/minor subdivision shall include, but may not be limited to, the following:

- _____ The Subdivider shall mark proposed lot corners with stakes and colored flagging;
- _____ Location and size of all existing and/or proposed building(s), and water and sewage system locations and designs to be shown on a separate sheet;
- _____ Soil type delineation(can be shown on a separate map). If required;
- _____ Areas within the 100-year floodplain and within floodways, as determined by mapping provided by the Federal Emergency Management Agency, shall be delineated;
- _____ Show extent of grading/clearing limits and a drainage plan with review and written endorsement by the Morrow County Soil & Water Conservation District, if required;
- _____ Access points in accord with adopted access management standards, if any, or Ohio Department of Transportation driveway approval if access is to a state highway;
- _____ Recording data for minor subdivision deeds previously approved from the original tract parcel;
- _____ Written endorsement of the applicable health and zoning authorities on the survey document;
- _____ An approved boundary survey, prepared in accordance with Chapter 4733-37 of the Ohio Administrative Code, and legal description prepared by a professional surveyor and approved by the Morrow County Engineer's office. Survey boundaries and lot lines shall be drawn on an 8 1/2" x 14" sheet, at a minimum, and at a scale appropriate for the size that is legible and readable
- _____ All applicable fees